
Boardmaker Keyboard Shortcuts (Mac)

Quick Guide

You have the choice of two ways to send commands to the computer to carry out various functions eg 'print'. It's often quicker and easier to use the keyboard instead of the mouse and pull-down Menus.

Your crib-sheets mostly refer to the Menu route. Use this reference guide if you want to try some of the most frequent/useful keyboard shortcuts. The ⌘ key is identifiable on the Mac keyboard by also having a little 'open apple' on the key (it's really called the the 'Command' key).

General

(These work in ClarisWorks, BoardMaker and SDP but not all other software.)

| | | | |
|----|------------------------------|----|-----------------------------|
| ⌘Z | Undo (what you've just done) | ⌘C | Copy |
| | | ⌘P | Paste |
| | | ⌘X | Cut (use this with care) |
| ⌘A | Select All | ⌘N | New (also use with care...) |
| | | ⌘P | Print |
| ⌘O | Open | ⌘Q | Quit |
| ⌘S | Save | | |

Only in Speaking Dynamically Pro:

| | |
|----|---------------------|
| ⌘D | Go into Design Mode |
| ⌘U | Go into Use Mode |

Only in BoardMaker:

| | |
|----|----------------------------|
| ⌘R | AutoResize ON/OFF (toggle) |
| ⌘1 | Actual size |
| ⌘2 | Half size |
| ⌘3 | Reduce to fit window |
| ⌘4 | Double size |



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