

Session 9 Dictate school work

In Session 9 the student will learn to:

- Dictate numbers
- Use speech recognition for a classwork exercise

Review

So far, you have trained ViaVoice to the student's voice, learned to dictate, proof-read and correct errors, and practised a little with voice commands and editing. In this session, you put these skills together to tackle a piece of classwork. You will also look at dictating numbers in various formats.

Get started

Start *ViaVoice*, select the student's voice file, and say "**Computer-Dictate-to-SpeakPad**".

Dictating numbers

Ask the user to repeat the following text. Use "**Computer-Go-To-Sleep**" to switch the mic off after each sentence if you need to practise before dictating. When you say the times, run the words together – say "**Nine-a-m**" as one phrase.

A CD costs about fifteen pounds. [Full-stop] [New Line]

My birthday is on January twelfth nineteen sixty two [Full-stop] [New Line]

(or whatever the student's date is)

Half of five is two point five [Full-stop] [New Line]

A woman won five hundred thousand pounds on television [Full-stop] [New Line]

At the third stroke, the time will be two o'clock [Full-stop] [New Paragraph]

Nine a m [Computer-tab] [Computer-tab] English [New Line]

Nine fifty a m [Computer-tab] [Computer-tab] Maths [New Line]

Point out that ViaVoice formats the numbers correctly. Look at p. 46 in the ViaVoice User's Guide for more on dictating numbers.

Ask the student to say "**Computer-save**" and save the file as *Student'sName9*.

Preparation for dictating an exercise

Before the session, identify a suitable exercise that the student has to complete, from a communication subject like English or History. Discuss completing the exercise with the student and the subject teacher. Choose work that can be completed during one dictation session. Get paper copies of any supporting materials - story texts, worksheets, etc - and if possible, get electronic copies as well. If electronic copies are not available, either scan them into the computer with a scanner and OCR program, dictate them yourself, or have them typed in. Save the files in Word 6 format, so that they can be read by ViaVoice.

If the text contains unusual words or place name, use the ViaVoice Analyser to analyse the text and add the terms to the dictionary.

Activity

Give the student the exercise on disc, and ask them to go through the whole process of starting ViaVoice, loading in the exercise, reading with Speech Output, inserting dictation, finding and correcting errors, and printing and saving the text. Give help and support where necessary - it is very important that the student is successful in this activity.

If the student does not complete the activity in this Session, correct what you have done and save so you can finish it in Session 10.

Talk about how other items of work could be completed in the same way - who and how would work get put onto disc; when would the student use the speech recognition program to complete them; how would the results be kept with other written material.

Print and save the document.

Prepare another activity for Session 10

If you have finished the first class exercise, choose another class exercise to do for Session 10. Arrange to get paper and if possible electronic copies of the text in advance.

Finish

Change to the Test User and exit. Remove and store the microphone.